

# RANGER

As new versions of reports are created, you may want to switch your report to a new or different version. This guide shows you how to switch a connected “Read Only” report to a different version. If you have any questions, feel free to reach out to customer support.

The screenshot displays the Ranger application interface. On the left, a spreadsheet titled 'Book1' is open, showing a table with columns 'Product', 'Month', and 'Amount'. The data consists of 37 rows, all labeled 'Gizmos' in the 'Product' column, with numerical values in the 'Month' and 'Amount' columns. The right-hand side of the interface features a 'Ranger' sidebar. At the top of the sidebar, there are navigation options: 'Your Reports', 'Find Report', and 'New Report'. Below this, the sidebar is divided into two sections: 'Your Reports' and 'Read-Only Reports'. The 'Your Reports' section is currently empty. The 'Read-Only Reports' section contains a table with the following data:

Report Title	Last Update	Created By
Sales Forecast By Product	08/13/21 4...	Mitchell Br...

At the bottom of the sidebar, the 'RANGER' logo is displayed. The overall interface is clean and modern, with a green header and a white background.

1. Access the report you'd like to switch versions of by going to the Your Reports panel and double-clicking the report. In this examples, we want to switch versions of the Sales Forecast By Product report

The screenshot shows an Excel spreadsheet with a table of data and a Ranger report sidebar. The table has the following data:

Product	Month	Amount
Gizmos	43861	48629
Gizmos	43890	48037.8878
Gizmos	43921	50583.7279
Gizmos	43951	52601.6086
Gizmos	43982	55928.8232
Gizmos	44012	59961.2045
Gizmos	44043	62514.1658
Gizmos	44074	63309.0149
Gizmos	44104	63109.5681
Gizmos	44135	66478.1256
Gizmos	44165	70561.7711
Gizmos	44196	69191.7765
Gizmos	44227	72176.8082
Gizmos	44255	75957.391
Gizmos	44286	79447.2156
Gizmos	44316	77708.2794
Gizmos	44347	78828.0864
Gizmos	44377	83272.6108
Gizmos	44408	85504.6561
Gizmos	44439	84106.0796
Gizmos	44469	84185.0176
Gizmos	44500	83404.3387
Gizmos	44530	82647.3022
Gizmos	44561	79316.0182
Gizmos	44592	80249.7922
Gizmos	44620	81477.291
Gizmos	44651	86501.4583
Gizmos	44681	90198.5205
Gizmos	44712	87101.9264
Gizmos	44742	83855.2941
Gizmos	44773	84854.3167
Gizmos	44804	89603.3671
Gizmos	44834	85329.8314
Gizmos	44865	90260.8599
Gizmos	44895	95377.4527
Gizmos	44926	95552.377

The Ranger sidebar on the right contains the following sections:

- As of Date:** 31-Jul-2021
- Product:** Widgets
- Currently using Gizmos:** Widgets, Gizmos
- Blocks:** Forecast (Address: Sheet1!A2:C37)

- Use the dropdowns in the parameters section to switch to different versions. If a parameter option is grayed out, that means it is not available based on some of your other parameter selections

The screenshot shows an Excel spreadsheet with a Ranger report sidebar. The spreadsheet data is as follows:

Product	Month	Amount
Gizmos	43861	48629
Gizmos	43890	48037.8878
Gizmos	43921	50583.7279
Gizmos	43951	52601.6086
Gizmos	43982	55928.8232
Gizmos	44012	59961.2045
Gizmos	44043	62514.1658
Gizmos	44074	63309.0149
Gizmos	44104	63109.5681
Gizmos	44135	66478.1256
Gizmos	44165	70561.7711
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Gizmos	44316	77708.2794
Gizmos	44347	78828.0864
Gizmos	44377	83272.6108
Gizmos	44408	85504.6561
Gizmos	44439	84106.0796
Gizmos	44469	84185.0176
Gizmos	44500	83404.3387
Gizmos	44530	82647.3022
Gizmos	44561	79316.0182
Gizmos	44592	80249.7922
Gizmos	44620	81477.291
Gizmos	44651	86501.4583
Gizmos	44681	90198.5205
Gizmos	44712	87101.9264
Gizmos	44742	83855.2941
Gizmos	44773	84854.3167
Gizmos	44804	89603.3671
Gizmos	44834	85329.8314
Gizmos	44865	90260.8599
Gizmos	44895	95377.4527
Gizmos	44926	95552.377

The Ranger sidebar on the right contains the following information:

- As of Date:** 31-Jul-2021
- Product:** Widgets
- Update:** Latest update is 1
- Download Data** button
- Blocks** section:
 

Block Name	Address
Forecast	Sheet1!A2:C37

- When you have switched to a different version, the “Download Data” button will be enabled. Click the “Download Data” to switch your blocks to the different version. This will update the data in your workbook to the selection parameters

The screenshot shows a spreadsheet application with a workbook named 'Book1'. The active sheet is 'Sheet1', and the selected range is A2:C37. The data in the spreadsheet is as follows:

Product	Month	Amount
Widgets	43861	32001
Widgets	43890	33548.367
Widgets	43921	32892.3108
Widgets	43951	32130.2553
Widgets	43982	31959.9222
Widgets	44012	33980.2596
Widgets	44043	35241.6823
Widgets	44074	36574.7735
Widgets	44104	35459.0862
Widgets	44135	35267.5585
Widgets	44165	33773.6877
Widgets	44196	34190.2478
Widgets	44227	35597.9714
Widgets	44255	37946.0036
Widgets	44286	40222.1314
Widgets	44316	42463.7307
Widgets	44347	45183.2574
Widgets	44377	47263.3991
Widgets	44408	48512.1977
Widgets	44439	50554.7829
Widgets	44469	48036.5144
Widgets	44500	47467.4284
Widgets	44530	46786.7656
Widgets	44561	46659.0778
Widgets	44592	47671.4249
Widgets	44620	48639.6203
Widgets	44651	52088.4418
Widgets	44681	52354.5917
Widgets	44712	51984.9427
Widgets	44742	49664.5668
Widgets	44773	53261.667
Widgets	44804	56554.1424
Widgets	44834	59176.0974
Widgets	44865	60613.7117
Widgets	44895	63342.6806
Widgets	44926	63306.6562

The 'Ranger' report panel on the right shows the following configuration:

- As of Date:** 31-Jul-2021
- Product:** Widgets
- Update:** Select value - currently using 1 of 1
- Download Data:** Button with a download icon.
- Blocks:** A table showing connected blocks.
 

Block Name	Address
Forecast	Sheet1!A2:C37

- The workbook will reflect the selection, as you can see in this example. The workbook now has the Gizmos data where it originally had the Gadgets data